

1324 W. 166<sup>th</sup> St.  
 Gardena, CA 90247

When answering these questions, DO NOT include any information that would reveal age, ancestry, color, disability, genetic information, gender, gender identity, gender expression, marital status, medical condition, military or veteran status, national origin, race (includes traits historically associated with race, such as hair texture and protective hairstyles), religion, sex (includes pregnancy, childbirth, breastfeeding, and/or related medical conditions), sexual orientation, or other similarly protected status.

APPLICANT INFORMATION		
Name (Last, First, MI)		Today's Date
Social Security Number:	Drivers' License State & Number:	Class:
Mailing Address		
City	State	Zip Code
Primary Phone Number:	Email Address	
Position Applying For:	Where/how did you hear about this opening?	
Best time to contact you by phone:	Date you would be available to start work:	

- 1) If you are under 18 years of age, can you provide a work permit?  Yes  No
- 2) Can you legally work in the United States?  Yes  No
- 3) Do you have reliable transportation to get you to the job sites?  Yes  No
- 4) Will you work overtime, nights or weekends if required?  Yes  No
- 5) Are you willing to travel if the job requires it?  Yes  No
- 6) Are you willing to relocate if the job requires it?  Yes  No
- 7) Are you able, with or without a reasonable accommodation, to perform the essential functions of the position for which you are applying?  Yes  No

*The above question is not intended to elicit information about an applicant's disability. Please do not provide information about the existence of a disability or request a particular accommodation. These issues may be addressed at a later stage to the extent permitted by law.*

- 8) Other than time off for reasons related to your religion, a disability or a medical condition, are there any days or times when you are unavailable to work?  Yes  No

*If yes, please briefly explain:*

**EDUCATION**

**HIGH SCHOOL**

<b>NAME of SCHOOL:</b>	<b>RECEIVED:</b>
<b>CITY &amp; STATE:</b>	<input type="checkbox"/> Diploma <input type="checkbox"/> GED <input type="checkbox"/> Other <input type="checkbox"/> None
<i>YOUR NAME WHILE ATTENDING SCHOOL IF DIFFERENT FROM THE APPLICATION</i>	

**COLLEGE, UNIVERSITY or TECHNICAL SCHOOL:**

NAME of SCHOOL	CITY & STATE	MAJOR or COURSE of STUDY	DEGREE, CERTIFICATE or YEARS COMPLETED

*YOUR NAME WHILE ATTENDING SCHOOL IF DIFFERENT FROM THE APPLICATION:*

**ANY ADDITIONAL EDUCATION INFORMATION**

LICENSES or CERTIFICATIONS:	Number	Received	Expires	Issued By

**SPECIAL SKILLS, TRAINING or INTERESTS:**

**PRIOR EMPLOYMENT**

<b>1</b>	Name of Current or Last Employer _____		
Address	_____	Phone Number	_____
Your Job Title	_____	Supervisor's Name	_____
FROM (date):	_____	TO (date):	_____
	_____	HOURS PER WEEK:	_____
Duties & Responsibilities			
Reason(s) for Leaving:			

<b>2</b>	Name of Past Employer _____		
Address	_____	Phone Number	_____
Your Job Title	_____	Supervisor's Name	_____
FROM (date):	_____	TO (date):	_____
	_____	HOURS PER WEEK:	_____
Duties & Responsibilities			
Reason(s) for Leaving:			

<b>3</b>	Name of Past Employer _____		
Address	_____	Phone Number	_____
Your Job Title	_____	Supervisor's Name	_____
FROM (date):	_____	TO (date):	_____
	_____	HOURS PER WEEK:	_____
Duties & Responsibilities			
Reason(s) for Leaving:			

<b>WHY DO YOU WANT TO WORK HERE?</b>

**REFERENCES**

- 1. Name: \_\_\_\_\_ Relationship to you: \_\_\_\_\_  
Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_
  
- 2. Name: \_\_\_\_\_ Relationship to you: \_\_\_\_\_  
Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_
  
- 3. Name: \_\_\_\_\_ Relationship to you: \_\_\_\_\_  
Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

**CERTIFICATION & AUTHORIZATION**

I certify that all information I have provided in order to apply for and secure work with Sharp & Fellows, Inc., is true, complete and correct.

I have read and understand the job description of the position for which I am applying and I understand the nature and requirements of the position and am able and willing to accept and meet them.

I expressly authorize, without reservation, Sharp & Fellows, Inc., its representatives, employees, or agents to contact and obtain information from all references, employers, public agencies, licensing authorities and educational institutions and to otherwise verify the accuracy of all information provided by me in this application, résumé, and/or job interview. I hereby waive any and all rights and claims I may have regarding Sharp & Fellows, Inc., its agents, employees, or representatives, for seeking, gathering and using truthful and non-defamatory information, in a lawful manner, in the employment process and all other persons, corporations, or organizations for furnishing such information about me.

I understand that Sharp & Fellows, Inc., does not unlawfully discriminate in employment and no question on this application is used for the purpose of limiting or eliminating any applicant from consideration for employment on any basis prohibited by applicable local, state, or federal law.

I understand that this application remains active for 90 days. At the conclusion of that time, if I have not heard from Sharp & Fellows, Inc. and still wish to be considered for employment, it may be necessary for me to reapply and fill out a new application.

If I am hired, I understand that I am free to resign at any time, with or without cause and with or without prior notice, and that Sharp & Fellows, Inc., reserves the same right to terminate my employment at any time, with or without cause and with or without prior notice, except as may be required by law. This application does not constitute an agreement or contract for employment of any kind. I understand that no supervisor or representative of Sharp & Fellows, Inc., is authorized to make any assurances to the contrary and that no implied oral or written agreements contrary to the foregoing express language are valid unless they are in writing and signed by Sharp & Fellows, Inc.'s General Manager.

I also understand that if I am hired, I will be required to provide proof of identity and legal authorization to work in the United States and that federal immigration laws require me to complete an I-9 Form in this regard.

I understand that reasonable safeguards will be taken to protect all personal information provided or obtained in conjunction with this application for employment. My personal information may be shared with Sharp & Fellows, Inc.'s affiliate(s) and third parties engaged by Sharp & Fellows, Inc., to perform services for Sharp & Fellows, Inc. Any personal information shared with an affiliate or third party is to be used solely to perform the services requested by Sharp & Fellows, Inc.

I understand that any information provided by me that is found to be false, incomplete, or misrepresented in any respect, will be sufficient cause to disqualify me from further consideration for employment, or, if I am employed by Sharp & Fellows, Inc., to terminate my employment.

I wish to receive a copy of any background check that is requested.

SIGNATURE:

DATE: